A bill to be entitled 1 2 An act relating to clerks of the court; transferring 3 the Clerks of the Court Trust Fund within the Justice 4 Administrative Commission together with all balances 5 in the fund to the Department of Revenue; amending s. 6 11.90, F.S.; providing additional powers and duties 7 for the Legislative Budget Commission; amending s. 8 28.241, F.S.; revising the distribution of filing 9 fees; amending ss. 28.2455 and 28.246, F.S.; 10 conforming provisions to changes made by the act; 11 amending s. 28.35, F.S.; revising provisions relating to the Florida Clerks of Court Operations Corporation; 12 deleting provisions relating to administrative housing 13 14 and budgeting of the corporation under the Justice 15 Administrative Commission; deleting provisions 16 relating to the corporation's employees as state employees; deleting provisions relating to ex officio 17 members of the executive council; deleting an 18 19 exemption from the Administrative Procedures Act; 20 specifying that the corporation is subject to 21 specified procurement provisions; revising duties of 22 the corporation; requiring establishment of a process 23 for the review of proposed court-related budgets 24 submitted by clerks of the court for completeness and 25 compliance with specified provisions; providing for review and certification of proposed budgets submitted 26 27 by clerks of the court; requiring annual submission of its proposed budget and specified information to the 28

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Legislative Budget Commission; specifying functions that clerks may and may not fund from filing fees, service charges, court costs, and fines; deleting provisions relating to preparation of a legislative budget request; providing for funding pursuant to a contract with the Chief Financial Officer; revising provisions relating to audits; amending s. 28.36, F.S.; conforming provisions to changes made by the act; providing for proposed budgets from clerks; requiring reporting of anticipated deficits; requiring increasing all fees and service charges and any other court-related clerk fees and charges in certain circumstances; authorizing the retention of the additional revenues from such increases in certain circumstances; providing for corrective measures if the Chief Financial Officer finds the court-related budget proposed by a clerk includes functions not included in the standard list of court-related functions; authorizing the Legislative Budget Commission to approve increases to the maximum annual budgets approved for individual clerks of the court for court-related functions in certain circumstances; providing a limit on the total amount of such increases for each county fiscal year; authorizing the corporation to submit proposed legislation for approval of clerk budget request amounts exceeding specified restrictions; deleting provisions relating to legislative budget requests and release of funds;

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creating s. 28.365, F.S.; providing that clerks of the court are subject to specified procurement requirements and limitations; amending s. 28.37, F.S.; providing, beginning July 1, 2012, for periodic remission of a specified amount of all fines, fees, service charges, and court costs collected by the clerks of the court to the Department of Revenue for deposit into the Clerks of the Court Trust Fund; providing an exception; providing, beginning January 1, 2013, for remission of all fines, fees, service charges, and court costs and certain other funds collected by the clerks of the court to the Department of Revenue for deposit into the General Revenue Fund in excess of the amount needed to meet the approved budget amounts; requiring the Department of Revenue to collect any funds that the Florida Clerks of Court Operations Corporation determines upon investigation were due but not remitted; amending ss. 28.43, 34.041, 43.16, 110.205, and 142.01, F.S.; conforming provisions to changes made by the act; amending s. 213.131, F.S.; conforming provisions to changes made by the act; providing that funds received by the Department of Revenue from the clerks of the court shall be credited to the Clerks of the Court Trust Fund as provided in a specified act; amending s. 216.011, F.S.; providing that the Florida Clerks of Court Operations Corporation is not included in the definition of the term "state agency" for specified

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purposes; specifying the approved budget for the clerks of the circuit court for a specified period; providing for determination of budget amounts for individual clerks; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. The Clerks of the Court Trust Fund within the Justice Administrative Commission, FLAIR number 21-2-588, is transferred together with all balances in the fund to the Department of Revenue.

Section 2. Subsection (6) of section 11.90, Florida Statutes, is amended to read:

- 11.90 Legislative Budget Commission.
- (6) The commission shall have the power and duty to:
- (a) Review and approve or disapprove budget amendments recommended by the Governor or the Chief Justice of the Supreme Court as provided in chapter 216.
- (b) Develop the long-range financial outlook described ins. 19, Art. III of the State Constitution.
- (c) Review and approve, disapprove, or amend the budget of the Florida Clerks of Court Operations Corporation.
- (d) Review and approve, disapprove, or amend the total combined budgets of the clerks of the court or the budget of any individual clerk of the court.
- (e) In addition to the powers and duties specified in this subsection, the commission shall Exercise all other powers and perform any other duties prescribed by the Legislature.

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Section 3. Paragraph (a) of subsection (1) of section 28.241, Florida Statutes, is amended to read: 28.241 Filing fees for trial and appellate proceedings.-(1)(a)1.a. Except as provided in sub-subparagraph b. and subparagraph 2., the party instituting any civil action, suit, or proceeding in the circuit court shall pay to the clerk of that court a filing fee of up to \$395 in all cases in which there are not more than five defendants and an additional filing fee of up to \$2.50 for each defendant in excess of five. Of the first \$280 in filing fees, \$80 must be remitted by the clerk to the Department of Revenue for deposit into the General Revenue Fund, \$195 must be remitted to the Department of Revenue for deposit into the State Courts Revenue Trust Fund, and \$5 \$3.50 must be remitted to the Department of Revenue for deposit into the Administrative Clerks of the Court Trust Fund within the Department of Financial Services Justice Administrative Commission and used to fund the contract with the Florida Clerks of Court Operations Corporation created in s. 28.35. One-third of the filing fees collected each month, unless the remaining two-thirds of the filing fees collected is less than one-twelfth of the clerk's total budget, shall be remitted to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund. If the filing fees collected are insufficient to remit one-third to the department, the clerk shall submit that portion of one-third of the filing fees collected that is in excess of one-twelfth of the clerk's total budget to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund, and \$1.50 shall be remitted to the

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Department of Revenue for deposit into the Administrative Trust Fund within the Department of Financial Services to fund clerk budget reviews conducted by the Department of Financial Services. One third of any filing fees collected by the clerk of the circuit court in excess of \$100 shall be remitted to the Department of Revenue for deposit into the Clerks of the Court Trust Fund within the Justice Administrative Commission.

The party instituting any civil action, suit, or proceeding in the circuit court under chapter 39, chapter 61, chapter 741, chapter 742, chapter 747, chapter 752, or chapter 753 shall pay to the clerk of that court a filing fee of up to \$295 in all cases in which there are not more than five defendants and an additional filing fee of up to \$2.50 for each defendant in excess of five. Of the first \$180 in filing fees, \$80 must be remitted by the clerk to the Department of Revenue for deposit into the General Revenue Fund, \$95 must be remitted to the Department of Revenue for deposit into the State Courts Revenue Trust Fund, and $$5 \frac{$3.50}{}$ must be remitted to the Department of Revenue for deposit into the Administrative Clerks of the Court Trust Fund within the Department of Financial Services Justice Administrative Commission and used to fund the contract with the Florida Clerks of Court Operations Corporation created in s. 28.35, and \$1.50 shall be remitted to the Department of Revenue for deposit into the Administrative Trust Fund within the Department of Financial Services to fund clerk budget reviews conducted by the Department of Financial Services.

c. An additional filing fee of \$4 shall be paid to the

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clerk. The clerk shall remit \$3.50 to the Department of Revenue for deposit into the Court Education Trust Fund and shall remit 50 cents to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund within the Justice Administrative Commission to fund clerk education. An additional filing fee of up to \$18 shall be paid by the party seeking each severance that is granted. The clerk may impose an additional filing fee of up to \$85 for all proceedings of garnishment, attachment, replevin, and distress. Postal charges incurred by the clerk of the circuit court in making service by certified or registered mail on defendants or other parties shall be paid by the party at whose instance service is made. No additional fees, charges, or costs shall be added to the filing fees imposed under this section, except as authorized in this section or by general law.

- 2.a. Notwithstanding the fees prescribed in subparagraph
 1., a party instituting a civil action in circuit court relating
 to real property or mortgage foreclosure shall pay a graduated
 filing fee based on the value of the claim.
- b. A party shall estimate in writing the amount in controversy of the claim upon filing the action. For purposes of this subparagraph, the value of a mortgage foreclosure action is based upon the principal due on the note secured by the mortgage, plus interest owed on the note and any moneys advanced by the lender for property taxes, insurance, and other advances secured by the mortgage, at the time of filing the foreclosure. The value shall also include the value of any tax certificates related to the property. In stating the value of a mortgage

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foreclosure claim, a party shall declare in writing the total value of the claim, as well as the individual elements of the value as prescribed in this sub-subparagraph.

- c. In its order providing for the final disposition of the matter, the court shall identify the actual value of the claim. The clerk shall adjust the filing fee if there is a difference between the estimated amount in controversy and the actual value of the claim and collect any additional filing fee owed or provide a refund of excess filing fee paid.
 - d. The party shall pay a filing fee of:
- Three hundred and ninety-five dollars in all cases in (I) which the value of the claim is \$50,000 or less and in which there are not more than five defendants. The party shall pay an additional filing fee of up to \$2.50 for each defendant in excess of five. Of the first \$280 in filing fees, \$80 must be remitted by the clerk to the Department of Revenue for deposit into the General Revenue Fund, \$195 must be remitted to the Department of Revenue for deposit into the State Courts Revenue Trust Fund, and $$5 \frac{$3.50}{}$ must be remitted to the Department of Revenue for deposit into the Administrative Clerks of the Court Trust Fund within the Department of Financial Services Justice Administrative Commission and used to fund the contract with the Florida Clerks of Court Operations Corporation created in s. 28.35, and \$1.50 shall be remitted to the Department of Revenue for deposit into the Administrative Trust Fund within the Department of Financial Services to fund clerk budget reviews conducted by the Department of Financial Services;
 - (II) Nine hundred dollars in all cases in which the value

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of the claim is more than \$50,000 but less than \$250,000 and in which there are not more than five defendants. The party shall pay an additional filing fee of up to \$2.50 for each defendant in excess of five. Of the first \$785 in filing fees, \$80 must be remitted by the clerk to the Department of Revenue for deposit into the General Revenue Fund, \$700 must be remitted to the Department of Revenue for deposit into the State Courts Revenue Trust Fund, and \$5 \$3.50 must be remitted to the Department of Revenue for deposit into the Administrative Clerks of the Court Trust Fund within the Department of Financial Services Justice Administrative Commission and used to fund the contract with the Florida Clerks of Court Operations Corporation created described in s. 28.35, and \$1.50 shall be remitted to the Department of Revenue for deposit into the Administrative Trust Fund within the Department of Financial Services to fund clerk budget reviews conducted by the Department of Financial Services; or (III) One thousand nine hundred dollars in all cases in which the value of the claim is \$250,000 or more and in which there are not more than five defendants. The party shall pay an additional filing fee of up to \$2.50 for each defendant in excess of five. Of the first \$1,785 in filing fees, \$80 must be remitted by the clerk to the Department of Revenue for deposit into the General Revenue Fund, \$1,700 must be remitted to the Department of Revenue for deposit into the State Courts Revenue Trust Fund, and $$5 \frac{$3.50}{}$ must be remitted to the Department of Revenue for deposit into the Administrative Clerks of the Court Trust Fund within the Department of Financial Services Justice Administrative Commission to fund the contract with the Florida

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Clerks of Court Operations Corporation created in s. 28.35, and \$1.50 shall be remitted to the Department of Revenue for deposit into the Administrative Trust Fund within the Department of Financial Services to fund clerk budget reviews conducted by the Department of Financial Services.

An additional filing fee of \$4 shall be paid to the clerk. The clerk shall remit \$3.50 to the Department of Revenue for deposit into the Court Education Trust Fund and shall remit 50 cents to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund within the Justice Administrative Commission to fund clerk education. An additional filing fee of up to \$18 shall be paid by the party seeking each severance that is granted. The clerk may impose an additional filing fee of up to \$85 for all proceedings of garnishment, attachment, replevin, and distress. Postal charges incurred by the clerk of the circuit court in making service by certified or registered mail on defendants or other parties shall be paid by the party at whose instance service is made. No additional fees, charges, or costs shall be added to the filing fees imposed under this section, except as authorized in this section or by general law.

Section 4. Section 28.2455, Florida Statutes, is amended to read:

28.2455 Transfer of trust funds in excess of amount needed for clerk budgets.—By June 20th of each year, the Florida Clerks of Court Operations Corporation shall identify the amount of funds in the Clerks of the Court Trust Fund in excess of the amount needed to fund the approved clerks clerk of the court

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budgets for the current state fiscal year. The <u>Department of Revenue Justice Administrative Commission</u> shall transfer the amount identified by the corporation from the Clerks of <u>the Court Trust Fund</u> to the General Revenue Fund by June 25th of each year.

- Section 5. Paragraph (b) of subsection (5) of section 28.246, Florida Statutes, is amended to read:
- 28.246 Payment of court-related fees, charges, and costs; partial payments; distribution of funds.—
- (5) When receiving partial payment of fees, service charges, court costs, and fines, clerks shall distribute funds according to the following order of priority:
- (b) That portion of fees, service charges, court costs, and fines which are required to be retained by the clerk of the court or deposited into the Clerks of the Court Trust Fund within the Department of Revenue Justice Administrative Commission.

To offset processing costs, clerks may impose either a per-month service charge pursuant to s. 28.24(26)(b) or a one-time administrative processing service charge at the inception of the

- Section 6. Section 28.35, Florida Statutes, is amended to read:
 - 28.35 Florida Clerks of Court Operations Corporation.-
- (1)(a) The Florida Clerks of Court Operations Corporation is created as a public corporation organized to perform the functions specified in this section and s. 28.36 and shall be

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CODING: Words stricken are deletions; words underlined are additions.

payment plan pursuant to s. 28.24(26)(c).

administratively housed within the Justice Administrative
Commission. The corporation shall be a budget entity within the
Justice Administrative Commission, and its employees shall be
considered state employees. The corporation is not subject to
control, supervision, or direction by the Justice Administrative
Commission in the performance of its duties, but the employees
of the corporation shall be governed by the classification plan
and salary and benefits plan of the Justice Administrative
Commission. The classification plan must have a separate chapter
for the corporation. All clerks of the circuit court shall be
members of the corporation and hold their position and authority
in an ex officio capacity. The functions assigned to the
corporation shall be performed by an executive council pursuant
to the plan of operation approved by the members.

- (b) The executive council shall be composed of eight clerks of the court elected by the clerks of the courts for a term of 2 years, with two clerks from counties with a population of fewer than 100,000, two clerks from counties with a population of at least 100,000 but fewer than 500,000, two clerks from counties with a population of at least 500,000 but fewer than 1 million, and two clerks from counties with a population of more than 1 million. The executive council shall also include, as ex officio members, a designee of the President of the Senate and a designee of the Speaker of the House of Representatives. The Chief Justice of the Supreme Court shall designate one additional member to represent the state courts system.
 - (c) The corporation shall be considered a political

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subdivision of the state and shall be exempt from the corporate income tax. The corporation is $\frac{1}{120}$ subject to the $\frac{1}{120}$ provisions of chapter 287 $\frac{1}{120}$.

- (d) The functions assigned to the corporation under this section and ss. 28.36 and 28.37 are considered to be for a valid public purpose.
- (2) The duties of the corporation shall include the following:
 - (a) Adopting a plan of operation.
- (b) Conducting the election of an executive council directors as required in paragraph (1)(b) $\frac{(1)}{(a)}$.
- (c) Recommending to the Legislature changes in the various court-related fines, fees, service charges, and court costs established by law to ensure reasonable and adequate funding of the clerks of the court in the performance of their court-related functions.
- (d) Developing and certifying a uniform system of workload performance measures and applicable workload performance standards for the functions specified in paragraph (3)(a) and the service unit costs required in s. 28.36 and measures for clerk workload performance in meeting the workload performance standards. These workload measures and workload performance standards shall be designed to facilitate an objective determination of the performance of each clerk in accordance with minimum standards for fiscal management, operational efficiency, and effective collection of fines, fees, service charges, and court costs. The corporation shall develop the workload performance measures and workload performance standards

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in consultation with the Legislature and the Supreme Court. The Legislature may modify the clerk performance measures and performance standards in legislation implementing the General Appropriations Act or other law. When the corporation finds a clerk has not met the workload performance standards, the corporation shall identify the nature of each deficiency and any corrective action recommended and taken by the affected clerk of the court. The corporation shall notify the Legislature and the Supreme Court of any clerk not meeting workload performance standards and provide a copy of any corrective action plans. For the purposes of this section, the term:

- 1. "Workload measures" means the measurement of the activities and frequency of the work required for the clerk to adequately perform the court-related duties of the office.
- 2. "Workload performance standards" means the standards developed to measure the timeliness and effectiveness of the activities that are accomplished by the clerk in the performance of the court-related duties of the office.
- (e) Pursuant to contract with the Chief Financial Officer, establishing a process for the review of proposed court-related budgets submitted by clerks of the court for completeness and compliance with this section and ss. 28.36 and 28.37. Such process shall be designed and be sufficiently detailed to permit independent verification and validation of the budget certification. The contract shall specify the process to be used in determining compliance by the corporation with this section and ss. 28.36 and 28.37 and shall require the corporation to determine the minimum amount of revenue necessary for each clerk

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of the court to efficiently perform the list of court-related functions specified in paragraph (3)(a) in its budget review and approval process.

- (f) (e) Reviewing and certifying proposed budgets submitted by clerks of the court using the process approved by the Chief Financial Officer pursuant to paragraph (e) for the purpose of making the certification in paragraph (e). As part of this process, the corporation shall:
- 1. Calculate the minimum amount of revenue necessary for each clerk of the court to efficiently perform the list of court-related functions specified in paragraph (3)(a). The Florida Clerks of Court Operations Corporation shall apply the workload measures appropriate for determining the individual level of review required to fund the clerk's budget.
- 2. Prepare a cost comparison of similarly situated clerks of the court, based on county population and numbers of filings, using the standard list of court-related functions specified in paragraph (3)(a).
- 3. Conduct an annual base budget review and an annual budget exercise examining the total budget of each clerk of the court. The review shall examine revenues from all sources, expenses of court-related functions, and expenses of non-court-related functions as necessary to determine that court-related revenues are not being used for non-court-related purposes.

 Funds paid by a clerk to join or be a member of any group or organization shall be separately listed and the benefits received from any such group or organization described in detail. The review and exercise shall identify potential

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targeted budget reductions in the percentage amount provided in
Schedule VIII-B of the state's previous year's legislative
budget instructions, as referenced in s. 216.023(3), or an
equivalent schedule or instruction as may be adopted by the
Legislature.

- 4. Identify those proposed budgets containing funding for items not included on the standard list of court-related functions specified in paragraph (3)(a).
- 5. Identify those clerks projected to have court-related revenues insufficient to fund their anticipated court-related expenditures pursuant to s. 28.36.
 - (g) (f) Developing and conducting clerk education programs.
- (h)(g) Publishing a uniform schedule of actual fees, service charges, and costs charged by a clerk of the court pursuant to general law.
- (i) By August 1 of each year, submitting to the

 Legislative Budget Commission, as provided in s. 11.90, its

 proposed budget and the information described in paragraph (f),
 as well as the approved budgets for each clerk of the court and
 the corporation. By October 1 of each year, the Legislative

 Budget Commission shall consider the submitted budgets and shall
 approve, disapprove, or amend the corporation's budget and shall
 approve, disapprove, or amend and approve the total of the
 clerks' combined budgets or any individual clerk's budget. If
 the Legislative Budget Commission fails to approve or amend the
 corporation's budget or the clerks' combined budgets by October
 1, the clerk shall continue to perform the court-related
 functions based upon the clerk's approved budget for the

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previous county fiscal year.

- (3) (a) The <u>list of</u> court-related functions that clerks may fund from filing fees, service charges, court costs, and fines is perform are limited to those functions expressly authorized by law or court rule. Those functions include the following: case maintenance; records management; court preparation and attendance; processing the assignment, reopening, and reassignment of cases; processing of appeals; collection and distribution of fines, fees, service charges, and court costs; processing of bond forfeiture payments; payment of jurors and witnesses; payment of expenses for meals or lodging provided to jurors; data collection and reporting; processing of jurors; determinations of indigent status; and reasonable administrative support <u>costs</u> to enable the clerk of the court to carry out these court-related functions.
- (b) The <u>list of</u> functions that clerks may not fund from <u>filing fees</u>, <u>service charges</u>, <u>court costs</u>, <u>and fines includes</u> <u>state appropriations include</u>:
 - 1. Those functions not specified within paragraph (a).
- 2. Functions assigned by administrative orders which are not required for the clerk to perform the functions in paragraph (a).
- 3. Enhanced levels of service which are not required for the clerk to perform the functions in paragraph (a).
- 4. Functions identified as local requirements in law or local optional programs.
- (4) The corporation shall prepare a legislative budget request for the resources necessary to perform its duties,

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submit the request pursuant to chapter 216, and be funded pursuant to a contract with the Chief Financial Officer. Funds shall be provided to the Chief Financial Officer for such purpose as appropriated by general law. Such funds shall be available to the corporation for the performance of the duties and responsibilities as set forth in this section as a budget entity in the General Appropriations Act. The corporation may hire staff and pay other expenses from such funds state appropriations as necessary to perform the official duties and responsibilities of the corporation as described in this section by law.

- (5) Certified public accountants conducting audits of counties pursuant to s. 218.39 shall report, as part of the audit, whether or not the clerks of the courts have complied with the requirements of this section and s. 28.36. In addition, each clerk of court shall forward a copy of the portion of the financial audit relating to the court-related duties of the clerk of court to the Supreme Court. The Auditor General shall develop a compliance supplement for the audit of compliance with the budgets and applicable workload performance standards certified by the corporation.
- Section 7. Section 28.36, Florida Statutes, is amended to read:
- 28.36 Budget procedure.—There is established a budget procedure for preparing budget requests for funding for the court-related functions of the clerks of the court.
- (1) Only those functions on the standard list developed pursuant to s. 28.35(3)(a) may be funded from fees, service

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charges, court costs, and fines retained by the clerks of the court. For the county fiscal year beginning October 1, 2012, and for each county fiscal year thereafter, each clerk of the court shall prepare a budget request for court-related expenditures that the last quarter of the county fiscal year and the first three quarters of the next county fiscal year. The proposed budget shall be prepared, summarized, and submitted by the clerk in each county to the Florida Clerks of Court Operations

Corporation in the manner and form prescribed by the corporation to meet the requirements of law. Each clerk shall forward a copy of his or her budget request to the Supreme Court. The budget requests must be provided to the corporation by June October 1 of the each year before the year of the budget.

(2) Each clerk shall include in his or her budget request a projection of the amount of court-related fees, service charges, and any other court-related clerk fees which will be collected during the proposed budget period. If the corporation determines that the proposed budget is limited to the standard list of court-related functions in s. 28.35(3)(a) and the projected court-related revenues are less than the proposed budget, the clerk shall increase all fees, service charges, and any other court-related clerk fees and charges to the maximum amounts specified by law or the amount necessary to resolve the deficit, whichever is less.

(2) (3) Each proposed budget shall further conform to the following requirements clerk shall include in his or her budget request the number of personnel and the proposed budget for each of the following core services:

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(a) On or before June 1 of each fiscal year, the proposed budget shall be prepared, summarized, and submitted by the clerk in each county to the corporation in the manner and form prescribed by the corporation. The proposed budget must provide detailed information on the anticipated revenues available and expenditures necessary for the performance of the standard list of court-related functions of the clerk's office developed pursuant to s. 28.35(3)(a) for the county fiscal year beginning the next October 1.

- (b) The proposed budget must be balanced, such that the total of the estimated revenues available must equal or exceed the total of the anticipated expenditures. Such revenues include cash balances brought forward from the previous fiscal period; revenue projected to be received from fees, services charges, court costs, and fines for court-related functions during the fiscal period covered by the budget; and supplemental revenue that may be requested pursuant to subsection (4). The anticipated expenditures must be itemized as required by the corporation, pursuant to contract with the Chief Financial Officer.
- (c) The proposed budget may include a contingency reserve not to exceed 10 percent of the total budget, provided that, in the aggregate, the proposed budget does not exceed the limits prescribed in paragraph (4)(b).
 - (a) Circuit criminal.
 - (b) County criminal.
- (c) Juvenile delinguency.
- (d) Criminal traffic.

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(e) Circuit civil.
(f) County civil.
(g) Civil traffic.
(h) Probate.
(i) Family.
(j) Juvenile dependency.

Central administrative costs shall be allocated among the coreservices categories.

(3) (4) If a clerk of the court estimates that available funds plus projected revenues from fines, fees, service charges, and costs for court-related services are insufficient to meet the anticipated expenditures for the standard list of court-related functions in s. 28.35(3)(a) performed by his or her office, the clerk must report the revenue deficit to the corporation in the manner and form prescribed by the corporation pursuant to contract with the Chief Financial Officer. The corporation shall verify that the proposed budget is limited to the standard list of court-related functions in s. 28.35(3)(a).

(a) If the corporation verifies that the proposed budget is limited to the standard list of court-related functions in s. 28.35(3)(a) and a revenue deficit is projected, a clerk seeking to retain revenues pursuant to this subsection shall increase all fees and service charges and any other court-related clerk fees and charges to the maximum amounts specified by law or the amount necessary to resolve the deficit, whichever is less. If, after increasing fees, service charges, and other court-related clerk fees and charges to the maximum amounts specified by law,

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a revenue deficit is still projected, the corporation shall, pursuant to the terms of the contract with the Chief Financial Officer, certify a revenue deficit and notify the Department of Revenue that the clerk is authorized to retain revenues, in an amount necessary to fully fund the projected revenue deficit, which he or she would otherwise be required to remit to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund pursuant to s. 28.37. If a revenue deficit is projected for that clerk after retaining all of the projected collections from the court-related fines, fees, service charges, and costs, the Department of Revenue shall certify the amount of the revenue deficit to the Executive Office of the Governor and request release authority for funds appropriated for this purpose from the department's Clerks of the Court Trust Fund. Notwithstanding the provisions of s. 216.192 relating to the release of funds, the Executive Office of the Governor may approve the release of funds appropriated to resolve projected revenue deficits in accordance with the notice, review, and objection procedures set forth in s. 216.177 and shall provide notice to the Chief Financial Officer. The Department of Revenue shall request monthly distributions from the Chief Financial Officer in equal amounts to each clerk certified to have a revenue deficit, in accordance with the releases approved by the Governor.

(b) If the Chief Financial Officer finds the court-related budget proposed by a clerk includes functions not included in the standard list of court-related functions in s. 28.35(3)(a), the Chief Financial Officer shall notify the clerk of the amount

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of the proposed budget not eligible to be funded from fines,
fees, service charges, and costs for court-related functions and
shall identify appropriate corrective measures to ensure budget
integrity. The clerk shall immediately discontinue all
ineligible expenditures of court-related funds for non-courtrelated functions, reimburse the Clerks of the Court Trust Fund
for any previously ineligible expenditures made for non-courtrelated functions, and implement any corrective actions
identified by the Chief Financial Officer The budget request
must identify the service units to be provided within each core
service. The service units shall be developed by the
corporation, in consultation with the Supreme Court, the Chief
Financial Officer, and the appropriations committees of the
Senate and the House of Representatives.

- (4) (a) (5) The Legislative Budget Commission may approve increases to the maximum annual budgets approved for individual clerks of the court pursuant to this section for court-related functions, if:
- 1. The additional funding is necessary to pay the cost of performing new or additional functions required by changes in law or court rule. Before the Legislative Budget Commission may approve an increase in the maximum annual budget of any clerk under this subparagraph, the corporation must provide the Legislative Budget Commission with a statement of the impact of the proposed budget changes on state revenues and evidence that the respective clerk of the court is meeting or exceeding the established performance standards for measures on the fiscal management, operational efficiency, and effective collection of

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fines, fees, services charges, and court costs; or

- 2. The additional funding is necessary to pay the cost of supporting increases in the number of judges or magistrates authorized by the Legislature. Before the Legislative Budget Commission may approve an increase in the maximum annual budget of any clerk under this subparagraph, the corporation must provide the Legislative Budget Commission with a statement of the impact of the proposed budget changes on state revenues; evidence that the respective clerk of the court is meeting or exceeding the established performance standards for measures on the fiscal management, operational efficiency, and effective collection of fines, fees, service charges, and court costs; and a proposed staffing model, including the cost and number of staff necessary to support each new judge or magistrate.
- (b) The total amount of increases approved by the Legislative Budget Commission for each county fiscal year may not exceed an amount equal to 1 percent of the maximum annual budgets approved pursuant to this section for all clerks, in the aggregate, for the same county fiscal year The budget request must propose a unit cost for each service unit. The corporation shall provide a copy of each clerk's budget request to the Supreme Court.
- (5) (6) The corporation may submit proposed legislation to the Governor, the President of the Senate, and the Speaker of the House of Representatives no later than November 1 in any year for approval of clerk budget request amounts exceeding the restrictions in this section for the next October 1. If proposed legislation is recommended, the corporation shall also submit

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supporting documentation with sufficient detail to identify the specific proposed expenditures that would cause the limitations to be exceeded for each affected clerk and the estimated fiscal impact on state revenues shall review each individual clerk's prior-year expenditures, projected revenue, proposed unit costs, and the proposed budget for each of the core-services categories. The corporation shall compare each clerk's prioryear expenditures and unit costs for core services with a peer group of clerks' offices having a population of a similar size and a similar number of case filings. If the corporation finds that the expenditures, unit costs, or proposed budget of a clerk is significantly higher than those of clerks in that clerk's peer group, the corporation shall require the clerk to submit documentation justifying the difference in each core-services category. Justification for higher expenditures may include, but is not limited to, collective bargaining agreements, county civil service agreements, and the number and distribution of courthouses served by the clerk. If the expenditures and unit costs are not justified, the corporation shall recommend a reduction in the funding for that core-services category in the budget request to an amount similar to the peer group of clerks or to an amount that the corporation determines is justified. (7) The corporation shall complete its review and adjustments to the clerks' budget requests and make its

- recommendations to the Legislature and the Supreme Court by December 1 each year.
- (8) The Chief Financial Officer shall review the proposed costs associated with each clerk of court's budget request

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and make recommendations to the Legislature. The Chief Financial Officer may conduct any audit of the corporation or a clerk of court as authorized by law. The Chief Justice of the Supreme Court may request an audit of the corporation or any clerk of court by the Chief Financial Officer.

(9) The Legislature shall appropriate the total amount for the budgets of the clerks in the General Appropriations Act. The Legislature may reject or modify any or all of the unit costs recommended by the corporation. If the Legislature does not specify the unit costs in the General Appropriations Act or other law, the unit costs recommended by the corporation shall be the official unit costs for that budget period.

(10) (a) Beginning in the 2010-2011 fiscal year, the corporation shall release appropriations to each clerk quarterly. If funds in the Clerks of Court Trust Fund are insufficient to provide a release in a quarter in a single release, the corporation may release partial amounts for that quarter so long as the total of those partial amounts does not exceed that quarter's release. If funds in the Clerks of Court Trust Fund are insufficient for the first quarter release, the corporation may make a request to the Governor for a trust fund loan pursuant to chapter 215. The amount of the first three releases shall be based on one quarter of the estimated budget for each clerk as identified in the General Appropriations Act.

(b) The corporation shall estimate the fourth quarter's number of units to be performed by each clerk. The amount of the fourth-quarter release shall be based on the approved unit cost times the estimated number of units of the fourth quarter with

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the following adjustment: the fourth-quarter release shall be adjusted based on the first three quarter's actual number of service units provided as reported to the corporation by each clerk. If the clerk has performed fewer service units in the first three quarters of the year compared to three quarters of the estimated number of service units in the General Appropriations Act, the corporation shall decrease the fourth-quarter release. The amount of the decrease shall equal the amount of the difference between the estimated number of service units for the first three quarters and the actual number of service units provided in the first three quarters times the approved unit cost.

(c) No adjustment for the fourth-quarter release shall be made if the clerk has performed more units than the estimate for the first three quarters.

(d) If the clerk performs fewer units in the fourth quarter than estimated by the corporation, the corporation shall decrease the first-quarter release for the clerk in the next fiscal year by the amount of the difference between the estimated number of service units for the fourth quarter and the actual number of service units performed in that quarter times the approved unit cost.

(e) The total of all releases to the clerks of court may not exceed the amount appropriated in the General Appropriations Act. If, during the year, the corporation determines that the projected releases of appropriations for service units will exceed the estimate used in the General Appropriations Act and result in statewide expenditures greater than the amount

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appropriated by law, the corporation shall reduce all service unit costs of all clerks by the amount necessary to ensure that service units are funded within the total amount appropriated to the clerks of court. If such action is necessary, the corporation shall notify the Legislative Budget Commission. If the Legislative Budget Commission objects to the adjustments, the Legislative Budget Commission shall adjust all service unit costs by the amount necessary to ensure that projected units of service are funded within the total amount appropriated to the clerks of court at its next scheduled meeting.

(11) The corporation may submit proposed legislation to the Governor, the President of the Senate, and the Speaker of the House of Representatives relating to the preparation of budget requests of the clerks of court.

Section 8. Section 28.365, Florida Statutes, is created to read:

28.365 Procurement.—The clerks of the court are subject to the procurement requirements and limitations of chapter 287 for expenditures made pursuant to the budget provided for in ss. 28.35 and 28.36.

Section 9. Section 28.37, Florida Statutes, is amended to read:

- 28.37 Fines, fees, service charges, and costs remitted to the state.—
- (1) Pursuant to s. 14(b), Art. V of the State

 Constitution, selected salaries, costs, and expenses of the

 state courts system and court-related functions shall be funded

 from a portion of the revenues derived from statutory fines,

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fees, service charges, and costs collected by the clerks of the court.

- Beginning July 1, 2012, except as otherwise provided in ss. 28.241 and 34.041, one-third of all fines, fees, service charges, and court costs collected by the clerks of the court each month shall be remitted to the Department of Revenue for deposit into the Clerks of the Court Trust Fund, unless the remaining two-thirds of such fines, fees, service charges, and court costs collected is less than one-twelfth of the clerks' total budget. If the collections are insufficient to remit onethird to the department, the clerks shall submit that portion of one-third of the collections that is in excess of one-twelfth of the clerks' total budget for the performance of court-related functions to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund. Such collections do not include funding received for the operation of the Title IV-D child support collections and disbursement program. The clerk of the court shall remit the revenues collected during the previous month due to the state on or before the 10th day of each month. The Department of Revenue shall make a monthly transfer to the General Revenue Fund of the funds in the department's Clerks of the Court Trust Fund that are not needed to resolve clerk of the court revenue deficits, as specified in s. 28.36.
- (3) Beginning January 1, 2013, and each January 1
 thereafter for the previous county fiscal year, the clerk of the
 court shall remit to the Department of Revenue for deposit in
 the General Revenue Fund the cumulative excess of all fines,
 fees, service charges, and court costs retained by the clerks of

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the court, plus any funds received by the clerks of the court from the department's Clerks of the Court Trust Fund under s. 28.36(4)(a), that exceed the amount needed to meet the approved budget amounts established under s. 28.36.

- (4) The Department of Revenue shall collect any funds that the Florida Clerks of Court Operations Corporation determines upon investigation were due on January 1 but not remitted to the department.
- (5)(2) Except as otherwise provided in ss. 28.241 and 34.041, all court-related fines, fees, service charges, and costs are considered state funds and shall be remitted by the clerk to the Department of Revenue for deposit into the Clerks of the Court Trust Fund within the Department of Revenue Justice Administrative Commission. However, 10 percent of all court-related fines collected by the clerk shall be deposited into the clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.
- Section 10. Subsection (1) of section 28.43, Florida Statutes, is amended to read:
- 28.43 Adoption of rules relating to ss. 28.35, 28.36, and 28.37.—
- (1) The Department of Revenue may adopt rules necessary to carry out its responsibilities in ss. 28.35, 28.36, and 28.37. The rules shall include forms and procedures for transferring funds from the clerks of the court to the Clerks of the Court Trust Fund within the <u>Department of Revenue</u> Justice

840 Administrative Commission.

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Section 11. Paragraph (b) of subsection (1) of section 34.041, Florida Statutes, is amended, and paragraph (a) of that subsection is published, to read:

34.041 Filing fees.-

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- (1) (a) Upon the institution of any civil action, suit, or proceeding in county court, the party shall pay the following filing fee, not to exceed:
 - 1. For all claims less than \$100 \$50.
 - 2. For all claims of \$100 or more but not more than \$500 \$75.
- 3. For all claims of more than \$500 but not more than \$2,500 \$170.
 - 4. For all claims of more than \$2,500 \$295.
- 5. In addition, for all proceedings of garnishment, attachment, replevin, and distress \$85.
- 6. Notwithstanding subparagraphs 3. and 5., for all claims of not more than \$1,000 filed simultaneously with an action for replevin of property that is the subject of the claim \$125.
 - 7. For removal of tenant action \$180.

The filing fee in subparagraph 6. is the total fee due under this paragraph for that type of filing, and no other filing fee under this paragraph may be assessed against such a filing.

(b) The first \$80 of the filing fee collected under subparagraph (a) 4. shall be remitted to the Department of Revenue for deposit into the General Revenue Fund. The next \$15 of the filing fee collected under subparagraph (a) 4., and the first \$10 of the filing fee collected under subparagraph (a) 7.,

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shall be deposited in the State Courts Revenue Trust Fund. Onethird of any filing fees collected by the clerk each month under this section in excess of the first \$95 collected under subparagraph (a) 4. shall be remitted to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund, unless the remaining two-thirds of the filing fees collected is less than one-twelfth of the clerk's total budget. If the filing fees collected are insufficient to remit one-third to the department, the clerk shall submit that portion of onethird of the fees collected that is in excess of one-twelfth of the clerk's total budget for the performance of court-related functions to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund. An additional filing fee of \$4 shall be paid to the clerk. The clerk shall transfer \$3.50 to the Department of Revenue for deposit into the Court Education Trust Fund and shall transfer 50 cents to the Department of Revenue for deposit into the department's Clerks of the Court Trust Fund within the Justice Administrative Commission to fund clerk education. Postal charges incurred by the clerk of the county court in making service by mail on defendants or other parties shall be paid by the party at whose instance service is made. Except as provided in this section herein, filing fees and service charges for performing duties of the clerk relating to the county court shall be as provided in ss. 28.24 and 28.241. Except as otherwise provided in this section herein, all filing fees shall be retained as fee income of the office of the clerk of the circuit court remitted to the Department of Revenue for deposit into the Clerks of the Court

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Trust Fund within the Justice Administrative Commission. Filing fees imposed by this section may not be added to any penalty imposed by chapter 316 or chapter 318.

Section 12. Subsection (5) of section 43.16, Florida Statutes, is amended to read:

- 43.16 Justice Administrative Commission; membership, powers and duties.—
- (5) The duties of the commission shall include, but <u>are</u> not be limited to, the following:
- (a) The maintenance of a central state office for administrative services and assistance when possible to and on behalf of the state attorneys and public defenders of Florida, the capital collateral regional counsel of Florida, the criminal conflict and civil regional counsel, <u>and</u> the Guardian Ad Litem Program, and the Florida Clerks of Court Operations Corporation.
- (b) Each state attorney, public defender, and criminal conflict and civil regional counsel and, the Guardian Ad Litem Program, and the Florida Clerks of Court Operations Corporation shall continue to prepare necessary budgets, vouchers that represent valid claims for reimbursement by the state for authorized expenses, and other things incidental to the proper administrative operation of the office, such as revenue transmittals to the Chief Financial Officer and automated systems plans, but will forward such items same to the commission for recording and submission to the proper state officer. However, when requested by a state attorney, a public defender, a criminal conflict and civil regional counsel, or the Guardian Ad Litem Program, the commission will either assist in

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the preparation of budget requests, voucher schedules, and other forms and reports or accomplish the entire project involved.

Section 13. Paragraph (x) of subsection (2) of section 110.205, Florida Statutes, is amended to read:

110.205 Career service; exemptions.

- (2) EXEMPT POSITIONS.—The exempt positions that are not covered by this part include the following:
- Administrative Commission, Office of the State Attorney, Office of the Public Defender, regional offices of capital collateral counsel, offices of criminal conflict and civil regional counsel, and Statewide Guardian Ad Litem Office, including the circuit guardian ad litem programs and the Florida Clerks of Court Operations Corporation.

Section 14. Subsections (2) and (3) of section 142.01, Florida Statutes, are amended to read:

- 142.01 Fine and forfeiture fund; disposition of revenue; clerk of the circuit court.—
- (2) All revenues received by the clerk in the fine and forfeiture fund from court-related fees, fines, costs, and service charges are considered state funds and shall be remitted monthly to the Department of Revenue for deposit into the Clerks of the Court Trust Fund within the Justice Administrative Commission.
- $\underline{(2)}$ (3) Notwithstanding the provisions of this section, all fines and forfeitures arising from operation of the provisions of s. 318.1215 shall be disbursed in accordance with that section.

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Section 15. Section 213.131, Florida Statutes, is amended to read:

Department of Revenue Justice Administrative Commission.—The Clerks of the Court Trust Fund is created within the Department of Revenue Justice Administrative Commission. Funds received by the department from the clerks of the court shall be credited to the trust fund as provided in chapter 2001-122, Laws of Florida, to be used for the purposes set forth in that act.

Section 16. Paragraph (qq) of subsection (1) of section 216.011, Florida Statutes, is amended to read:

216.011 Definitions.

- (1) For the purpose of fiscal affairs of the state, appropriations acts, legislative budgets, and approved budgets, each of the following terms has the meaning indicated:
- (qq) "State agency" or "agency" means any official, officer, commission, board, authority, council, committee, or department of the executive branch of state government. For purposes of this chapter and chapter 215, "state agency" or "agency" includes, but is not limited to, state attorneys, public defenders, criminal conflict and civil regional counsel, capital collateral regional counsel, the Florida Clerks of Court Operations Corporation, the Justice Administrative Commission, the Florida Housing Finance Corporation, and the Florida Public Service Commission. Solely for the purposes of implementing s. 19(h), Art. III of the State Constitution, the terms "state agency" or "agency" include the judicial branch.

Section 17. For the period of July 1, 2012, through
September 30, 2012, the approved budget for the clerks of the
circuit court shall be \$111,673,799. The Florida Clerks of Court
Operations Corporation shall determine budget amounts for the
individual clerks.

Section 18. This act shall take effect July 1, 2012.

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